

Guidelines for authors - manuscript submission - Journal CICSA, New Series, online

1. Characteristics of the proposals: The papers, not exceeding 15 pages, will be written, optionally, in English, French, German, Spanish or Italian, with an abstract in English of 200 words maximum and 5 keywords. The authors are kindly asked to send the text both in MS Word version and PDF version. Please use the e-address: d_mihut@yahoo.com
2. Authors: the authors are requested to add their full name, affiliation and e-mail address.
3. Page numbering: each page will be numbered in the bottom right corner, starting with the first.
4. Layout: The entire manuscript format will have the following features: A4 paper size, 2.5 margins, 1.5 spacing.
 - a. For Latin characters, use Times New Roman format font as follows:
 - i. Title: font size 14, bold, centred. For headlines, use justify alignment, bold, with one line left empty below and above;
 - ii. Abstract, keywords, footnotes and works cited: size 10, justified;
 - iii. Body text: size 12, justified.
 - b. For Greek characters:
 - i. In the body of the text: Unicode font, Times New Roman preferably, size 12;
 - ii. In the footnotes: Unicode, Times New Roman preferably, size 10.
5. Quotations in modern languages (translations from ancient languages included) will follow the conventions of the respective language (“...” for English, « ... » for French etc. no spacing). Short quotations and phrases in Classical languages will be written in Italics in the body of the text. Quotations longer than 3 lines will be separated from the main text in a new paragraph, with one line left empty below and above.
6. Inscriptions quoted in the body of the text should reproduce the line spacing of the original. When in the footnotes, the body of the inscription is written continuously with a vertical or oblique line marking the end of the row and two lines at the end of each 5th row. Citations from *corpora* of inscriptions will use Arabic numerals, without specifying the page number in the publication (E.g. CIL I (2), 111).

7. For references, use footnotes numbered from 1 to n (Arabic numerals). Please avoid using *idem*, *eadem*, *ibidem*, *supra*, *infra*, *op. cit.*, *art. cit.*, *f. ff.* or other similar abbreviations. Other comments or explanations deemed necessary by the author should be put into the footnotes.
8. References with correspondence in the final bibliography are made as follows:
- a. A book and an author:
E.g. ¹Capita 2009, 74-5.
In the final bibliography will appear as follows:
Capita, C. 2009, *Bordeiul și palatul: meșteșugari în lumea miceniană*, Bucuresti: Tritonic.
 - b. For a book with two or more authors:
¹Curtis and Green 1997, 100-3.
In the final bibliography will appear as follows:
Curtis, J. and A. Green, 1997, *Excavations at Khirbet Khatuniyeh*, London: British Museum Press.

¹Hunter et al. 1997, 46-7.
In the final bibliography will appear as follows:
Hunter, J., C. Roberts, and A. Martin. 1997, *Studies in Crime. An Introduction to Forensic Archaeology*, New York: Routledge.
 - c. For a work of more than a volume:
¹Kiderlen 1995, 1: 247.
In the final bibliography will appear as follows:
Kiderlen, M. 1995, *Megale Oikia. Untersuchungen zur Entwicklung aufwendiger griechischer Stadthausarchitektur von der früharchaik bis ins 3 Jh. v. Chr.*, 2 vols., Hürth: M. Lange.
 - d. Citation of a single volume of a work of more volumes:
¹Camino 1998, 100-13.
In the final bibliography will appear as follows:
Camino, R. A. 1998, *Semna-Kumma. Vol. 2. The Temple of Kumma*, London: Egypt Exploration Society.
 - e. Chapter or article citations in collective works, journals:
¹Snodgrass 1990, 113.
In the final bibliography will appear as follows:

Snodgrass, A. 1990, „Survey Archaeology and the Rural Landscape of the Greek City”, in *The Greek City from Homer to Alexander*, edited by O. Murray and S. Price, 113-36, Oxford: Oxford University Press.

¹Domăneanțu 1993, 60-9.

In the final bibliography will appear as follows:

Domăneanțu, C. 1993, „Un sanctuaire hellénistique du site de Nuntași II (comm. d'Istria, dép. De Constanța)”, in *Dacia*, NS, 37, 59-78.

f. Translated editions will be cited, and in the list of works cited apply the rules a-e, as needed, mentioning the translator, immediately after the title and, desirably, the first edition between round brackets.

E. g. Lévi-Strauss, C. 2011, *Gândirea sălbatică*, tr. rom. I. Pecher, Iași: Polirom (I ed. 1962).

g. Citation of electronic sources/online journals: the full web address will be indicated followed by the date of access of the said document.

9. Abbreviations of published words: in *L'Année Philologique*¹

10. When abbreviation of an ancient Greek or Roman author's name and the title of his work is necessary, please use the abbreviations from dictionaries such as Liddell–Scott–Jones, *Oxford Latin Dictionary* or *Oxford Classical Dictionary*, specifying the dictionary employed in a footnote marked by an asterisk. Please note that coherence throughout the text is mandatory! Use Arabic numerals for indicating the books, chapters etc. Please avoid introducing comas between numerals. E.g. Thuc. 5.36.2; 6.2.1-2.

For articles dealing with issues related to Oriental Studies, the authors will include a list of abbreviations. Please note that coherence throughout the text is mandatory!

11. Bibliography: the final list of works cited will be alphabetically according to no. 8.

12. Illustrations – accepted in .jpeg or tiff format – will be placed on separate pages and will be numbered from 1 to n (Arabic numerals). When reproductions are used, it is recommended to indicate the following: the museum and the collection; the inventory number; the author of the

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photograph or other usual references. Any issue regarding the reproduction rights and copyrights for the illustrative material used constitutes the sole responsibility of the corresponding author/authors (who may or may not be the first author).

13. Evaluation: submitted articles will undergo *blind peer review* evaluation by two specialists, members of the editorial board or external researchers. When the evaluation is complete, the author will receive a notification of the decision via e-mail. If the decision is in favour of publication, the author will receive also the manuscript and will be requested to do the indicated modifications. The author is the only responsible for the linguistic accuracy of the text submitted.